

**Board Meeting Minutes**

<b>Meeting Name</b>	AZDA-Central Board Meeting
<b>Meeting Date / Time</b>	February 21, 2007 5:00-6:30 pm
<b>Meeting Location</b>	AZ Dept of Education, Health and Nutrition Services Bldg, 2005 N. Central Ave., Phoenix, AZ
<b>Meeting Purpose</b>	
<b>Facilitator</b>	Lynn Ladd
<b>Scribe</b>	Terri Verason

**Invitees/Attendees\*:**

Chrissy Barth Kim Bentley Sarah Cox Michelle Dudash* Heather Hollister*- teleconf. Melinda Johnson*	Lisa Koehring Lynn Ladd* Susie Leo* Michelle McGuire Katie McWhirter* Stephanie Knapp*	Cara Peczkowski Susan Smith* Terri Verason* Sheila Walsh Jeanette Weidman* Kathleen Wilson
--	---	---

**Minutes:**

<b>Agenda Item No. / Subject</b>	<b>Main Points / Conclusions</b>
I. Call to Order	Mtg called to order at 5:10 pm. Quorum of 6 members is verified
II. Review of Minutes from 10/24/06	Minutes n/a at this time – they are posted on AZDA website.
III. New Business	<p>Suggestions for spending available funds – potential to send board member to FNCE; membership drive to give away a FNCE registration and trip; existing members who get others to join CADDA may get a discount on membership.</p> <p>Motion to hold membership drive, draw a winner and send winner to FNCE and cover registration, airfare, hotel proposed by L Ladd. Seconded by S Smith. Motion carries.</p> <p>For future – set schedule for membership drive so the winner can be announced at the last CADDA meeting of the year. Task force established to develop plan for this membership drive includes S Smith, J Weidman, M Johnson.</p>
IV. Board Reports – President – L Ladd	<p>Discussion of CADDA covering registration cost for board members to attend March 9<sup>th</sup> meeting. Motion made by S Smith to cover costs for board members, seconded by S Knapp. Motion carries.</p> <p>Discussion about sending CADDA or AZDA public policy chair to ADA’s Public Policy Workshop. There is \$1000 budgeted for PPW. Motion to send CADDA public policy chair (M McGuire) to ADA PPW made by S Knapp, seconded by S Leo, motion carries. Motion to cover cost of AZDA Board member to ADA PPW made by L Ladd, seconded by S Smith. Discussion related to using funds from other line item to cover this. Motion tabled for further discussion w/ AZDA Board.</p>

Agenda Item No. / Subject	Main Points / Conclusions
President Elect – K McWhirter	<p>Update on March meeting – set for 3/9/07 at Monti’s in Tempe. AZDA set program, some specifics still need to be decided.</p> <p>Update on May meeting plans – date not yet set. Potential location on roof of S. Knapp’s building at Central and Camelback. Would need to cover costs of chairs, tables, valet. May work better for a fall meeting due to weather. Other location suggestions – Scottsdale Healthcare Shea-S Smith to check into, Banner Desert. Potential speaker is a lawyer who will speak about liability and how to avoid legal problems. Other potential topics include report from delegates attending ADA PPW – this topic may be better at a fall meeting.</p> <p>Reminder that AZDA Awards nomination process is going on at this time. Information is available on AZDA website. Send candidates to S Misner.</p>
Treasurer Report – H Hollister	No report.
Secretary Report – T Verason	No report. To tally election results and report at next meeting.
Alliance – C Peczkowski	<p>Report given by L Ladd – March meeting in coordination w/ AZDA</p> <p>Update on evite system for March meeting. Yahoo email acct = <a href="mailto:azdacentralevite@yahoo.com">azdacentralevite@yahoo.com</a>. Password = eviteemail</p> <p>Evite account (<a href="http://www.evite.com">www.evite.com</a>) name is AZDA</p> <p>Central using <a href="mailto:azdacentralevite@yahoo.com">azdacentralevite@yahoo.com</a>. Password = eviteemail (same as yahoo account)</p>
Membership Report – S Leo and M Johnson	<p>Currently 212 members.</p> <p>Question on e-vite system – concern w/ poor response vs postcard. Concerns related to # of people who read and click on response. Can get report of those who have viewed e-vite but did not respond.</p> <p>For postcard – CADDA has a computer printer. Costs involved would be w/ paper, ink cartridges and postage. If mailing postcard instead of newsletter, postage and paper costs would be minimized. Goal of newsletter is to publicize meetings. L Ladd and S Knapp to follow up with how to resume newsletter or postcard mailings.</p>
Nominating Report – C Barth and J Weidman	<p>Report given by L Ladd for C Barth and J Weidman.</p> <p>Candidates identified for President Elect, Secretary and Nominating Chair. Still need candidates for Alliance Chair and Nominating Committee.</p> <p>President Elect appoints Hospitality Chair – this is not an elected position.</p> <p>Ballots to be mailed the end of March. They will be returned to CADDA Secretary T Verason.</p> <p>Question on voting online coordinated w/ ADA’s ballot process. Can currently vote online for ADA election and DPG elections. L Ladd to check w/ ADA about connecting State and District elections w/ ADA’s voting process.</p> <p>Results will be announced at May meeting.</p> <p>June 1 starts next board year.</p>
COPI – S Smith	No report.

<b>Agenda Item No. / Subject</b>	<b>Main Points / Conclusions</b>
Public Policy – M McGuire	L Ladd reporting for M McGuire – Currently there are 6 bills pending in the state legislature related to nutrition. AZDA is supporting the bill related to restaurant menus posting nutrition information. AZDA is investigating the option to pursue licensure again.
Newsletter – K Bentley	No report.
Hospitality – M Dudash	Looking for ice-breaker/mixer ideas. Anyone w/ ideas, please forward to M Dudash.
Media – S Knapp	No report.
Speaker’s Bureau	No report.
IV. Next meeting	Next Board meeting is April 25, 2007, 5:00 – 6:30 p.m. at ADE office.
V. Adjourn	Meeting adjourned at 6:45 p.m.